



EXECUTIVE COACHING & CONFIDENTIALITY

To make the most of our meetings, I would like you to be free to disclose information about yourself, your career and your personal ambitions and areas where you think I can help you. In doing so, I appreciate that you will be disclosing information to me which you may not want repeated to your employer. Please therefore accept this as confirmation that I will not disclose to your employer or anyone else, any confidential information which you share with me during our sessions. This information would include sensitive information such as details regarding your health, private life, aspirations in terms of both personal and career objectives, difficulties you may have experienced at work and any feedback you may wish to share with me regarding your employer or other work colleagues.

Any information that you do share with me will only be used for the purpose of carrying out the coaching sessions with you. The only exceptions to this will be if I am required to disclose such information by law, court order or any government or regulatory authority or if there is a compelling professional reason to do so. In such compelling circumstances I would disclose information necessary to prevent foreseeable imminent harm to yourself or another.

If there is any aspect of this that you would like to explore further please do not hesitate to contact me. We will also discuss this briefly at our first session.

I look forward to working with you.

Kind Regards

Jane Pightling

Evolutionary Connections